KINGS RSC BOARD MEETING
Nutrien Civic Centre, Community Room, 240 Main St., Sussex, N.B.
Wednesday, June 7, 2023, 7:00 pm.

Board Members Present:
Cary Gillis – Valley Waters (alternate)
Peter Price – Kings Rural
Vicki Gaunce – Butternut Valley
Charity McDonald – Valley Waters
Marc Thorne – Sussex
Tim Wilson – Sussex
Alan Brown – Butternut Valley
Gordon Keirstead – Kings Rural

Josh Nowlan – Chief Executive Officer, Kings RSC
Pam Kaye – Recording Secretary
James Keirstead – RSC Tourism & Economic Development Coordinator
Sandra Kent – Nutrien Civic Centre General Manager

Staff – Andrea Davis-Hourihan, Acting CEO
Mark Flewwelling, Director, Corporate Services
Public – Wayne Wilkins

Sandra Kent facilitated a tour of the civic centre with snacks for the board, starting at 5:30 pm. Sandra made her presentation as a continuation of the tour, while the board were eating. She has made many changes toward upgrading the safety at the facility and bringing in more revenue. The next project will be corporate wellness packages. The schools are back and swim to survive is being taught. Membership has doubled and more programs are being launched. Programs for day camps for the summer are being finalized. Good things are forecast in the future as well as sustainability. Many questions were satisfactorily answered. Marc thanked Sandra for the hospitality and snacks.

Marc Thorne, Chairperson brought the meeting to order at 7:00pm, welcoming everyone.
Marc asked to make an amendment to the agenda: to strike presentation of Nutrien Centre as we covered it with the tour and enthusiastic presentation by Sandra.

Motion of approve amended agenda made by Tim Wilson, seconded by Vicki Gaunce.
Motion carried (7-0)

Marc asked if there was any conflict of interest. None declared.

Marc asked for approval of the April 26, 2023, meeting.
Motion for approval of minutes of April 26, 2023, made by Alan Brown, seconded by Charity McDonald. Motion carried. (7-0)

Presentations:

James Keirstead – RSC Tourism & Economic Development Coordinator gave us an overview, of the tourism proposal. The board inquired if previous studies and reports will be utilized. Yes, have several of the reports and will be incorporating ideas in the tourism proposal. Presently, we are actively looking to recruit members for a committee. We could target industry champions, how does the board want to proceed with this? The expression of interest is out on the website now and the CAO's of the district's have been contacted. The staff will compile a list of interested members to be presented to the board for consideration and approval.

No Business arising from the minutes.

New Business

a) **CEO Resignation Josh submitted resignation on May 12,** a window of opportunity came up for his family and will be relocating. It has been an amazing opportunity to work with staff and board, learned a lot, RSC is on good path forward.
Tim Wilson made a motion to accept the resignation of CEO, Josh Nowlan, seconded by Charity McDonald. Motion carried. (7-0)
Chair expressed a thank-you very much on behalf of the town and board. Josh came at a turbulent time, and you did very well bringing stability to the board as well as inspiration and leadership to the staff.

(b) **Acting CEO appointment**
Motion to appoint acting CEO Andrea- Davis Hourihan made by Peter Price, seconded by Vicki Gaunce. Motion carried. (7-0). Congratulations, this will be in effect until December 12, 2023.

Board asked who would be replacing Andrea as Solid Waste Manager? Andrea announced that Kaitlin Burpee, who has been working closely with Andrea will be stepping up to the position. Marc commented it was nice to see these positions filled from within the staff.

(c) **Regional Strategy – status update** -Josh – there have been four stakeholder workshops held during April and May. The Steering committee meetings will be held in June. Final draft will be completed after last steering committee meeting June 28 and will be shared with staff before being presented to board mid July. Submission to minister will be 2 weeks late but there will be no penalty.

(d) **Standing Committees** – Josh - expressions of interest posted on RSC website and stakeholders are more aware and list will likely grow. Board is default if not enough members found.

(e) **Solid Waste Facility** – Andrea - building condition assessment study update
The formal application has been submitted, now waiting to hear back on status. In the meantime, have been consulting with architecture firm for report. They have identified several deficiencies,

code updates and will prioritize repairs. Total cost of study is $25,000, RDC covers 35-50 % and RSC has money to cover rest of costs. Andrea offered to set up tour of solid waste system from curb to ECO 360.

(f) **Regional Recreation Infrastructure Cost-Sharing** – submission for Minister

RSC has been trying to collect inventory and review list of infrastructure. There is no list available right now, may take a year for submission. Its a discussion for future. Looking for Motion of list of infrastructure to be cost- shared that is required by the Minister on June 30. Tim Wilson made a motion to support cost-sharing for all three facilities. It must be done with separate motions.

Tim made a motion to designate the 8th Hussars sport centre a cost shared facility, no seconder. Motion defeated.

Tim made a motion to designate the Sussex Regional Library as a cost shared facility, seconded by Alan Brown. Question:

The Town of Sussex owns the library, there would be capital costs such as maintenance, replacement of computers that needs to be looked after annually.

Motion was amended to include pending on disclosure of costs.

Tim made a motion to designate the Sussex Regional Library, pending on disclosure of costs, as a cost sharing facility, seconded by Alan Brown. Motion carried (7-0)

Tim made a motion to designate the Sussex Arts and Culture Centre (AX) as a cost sharing facility subject to regional costs, seconded by Peter Price. Motion Carried (5-3)(votes are weighted). No commitment at this point.

Charity McDonald asked for presentation from these facilities at a special meeting to look at financials. A special meeting will be called in June to accommodate the presentations.

Questions from public – Wayne Wilkins - Gordon thank-you for quick response with the request for a streetlight. The request was denied. The district does not want to take on responsibility of light. Gordon suggested that if you feel that strongly about it, to contact DTI. They are responsible for roads and streetlights outside of municipality. Gordon expressed he did not appreciate the remark about an accident made by Wayne, and he apologized for making this statement in email sent to Gordon.

Special meeting will be announced later.
Next meeting will be July 26, 2023

Vicki motioned to adjourn at 8:40pm.

Marc Thorne, Chairperson

Pam Kaye, Recording Secretary