KINGS REGIONAL SERVICE COMMISSION BOARD MEETING
Valley Waters Town Hall, 10 Municipal St, Norton, N.B.
Wednesday, July 26, 2023, 7:00 pm.

Board Members Present:
Chair Marc Thorne - Sussex
Director Tim Wilson – Sussex
Vice-Chair Alan Brown – Butternut Valley
Director Vicki Gaunce – Butternut Valley
Director Randy McKnight – Valley Waters
Director Charity McDonald – Valley Waters
Director Peter Price – Kings Rural District
Director Gordon Keirstead – Kings Rural District

Staff:
Chief Executive Officer (Acting), Andrea Davis – Hourihan
Director Corporate Services, Mark Flewwelling

Other:
Regional District Manager – Terry Keating

Absent:
Recording Secretary, Pam Kaye

Public:
Wayne Wilkins
Stephen Muir
Fred Brenan
Mrs. Keirstead

Marc Thorne, Chairperson brought the meeting to order at 7:00pm, welcoming everyone.

Chairperson Thorne asked for consensus of the Board to amend the agenda to add letter received from Valley Waters July 26 and include a Sussex Health Action Committee presentation by Mr. Fred Brenan. **Unanimous consent.**

Motion to approve July 26 amended agenda to made by Director Wilson, seconded by Director McKnight
Motion carried (8-0)

Chairperson Thorne asked if there was any conflict of interest. **None declared.**

Chairperson Thorne asked for approval of the June 7, 2023, meeting.
Motion for approval of minutes of June 7, 2023, made by Director McDonald, seconded by Director Wilson. Motion carried (8-0)

Chairperson Thorne asked for approval of the July 5, 2023, Special Meeting.
Motion for approval of minutes of July 5, 2023, made by Director Wilson, seconded by Director McKnight. On the question, Vice-Chairperson Brown referred to the Kings Regional Service Commission Procedural By-Law 6.10.8 - Recording of Vote, which states *Upon a division of the Board, the names of those who voted for and those who voted against the question shall be entered upon the minutes."* As there was a division of votes on two motions within the July 5, 2023, Special Meeting wherein the names were not recorded, the minutes were referred back to staff for amendment.

Presentation:
Fred Brenan – Sussex Health Action Committee.
Mr Brenan brought to the attention of the Board a community consultation with stakeholders and rights holders to gather information to ultimately create an Integrated Community Care (ICC) model that will lead to the establishment of a Community Health Centre (CHC) in Sussex. Mr. Brenan stressed the invitation of Board members (a representative from every community in the region to attend the meeting on August 21 at Moffatt Ave. Meeting to be held between 1-3. More information to be forthcoming.

Mr. Brenan is seeking from each community "what is/are the quality of life in your area that makes the region desirable for the recruitment of new doctors and nurse practitioners." He advised that in the past Drs. between 3-4k patients, where new Drs. are looking more at quality of life and are restricting patients to approximately 1500. Therefore, for each Dr. retiring require two Drs. to replace.

The Chair thanked Mr. Brenan for the presentation.

Business arising from the minutes.
Correspondence From Mayor McKnight, Valley Waters.
Significant discussion surrounded the content of the letter which brought to the Boards attention the requirements of Regulation 2022-84 under the Regional Service Delivery Act. In the letter, Mayor McKnight advised "it appears that the Board does not have authority to make decisions on regional infrastructure without first having a committee established....."
Director Wilson stated the Act precedes the Regulations. Director McKnight advised he wants the Board to get it right for the future and believes the Board if rushing. Chairperson Thorne advised that any and all standing committees report to the Board. The Board has the right to override and decision/recommendation of the Committee. The Chair went on to state the Board passed a motion to recognize the library as a regional facility, which cannot be undone. What remains outstanding was the funding formula, of which discussion could be continued now or picked up again as item agenda L. Director Price recommended returning to the subject in its place in the approved agenda.

New Business
a) **Healthcare Retention and Recruitment.** The Chair spoke to the CEO's Staff Report regarding Department of Health/ Horizon Health working with the local recruitment group. Kings RSC has received a $100K grant to be used in the recruitment of medical expertise to the region. No

official requests have been made to date. **For Information Only.**

b) **Solid Waste Hauling Contract.** The CEO (Acting) provided an update regarding the exploration of the possibility of holding/managing solid waste contracts for Valley Waters and Butternut Valley. The Acting Director of Solid Waste is working with the CAO's, Department of Environment and Local Governments and Service NB to determine if KRSC can fill this gap for a one-year period. KRSC has been advised new tenders would be required. **For Information Only.**

c) **Solid Waste Building Assessment Report.** Staff have received and are reviewing the Building Assessment Study completed by Boyd R. Algee Architect Ltd. A meeting is scheduled for early August for a debrief. Previous application submitted to RDC for funding of the study was declined. Funds from ELG previously obtained will cover the cost. **For Information Only.**

d) **Nutrien Civic Centre's Review.** The CEO (Acting) provided an update. Kings RSC, Lynnwood Strategies and NCC had an initial meeting June 9th, 2023. Lynnwood Strategies has begun its review and will work throughout the summer. **For Information Only.**

e) **Regional Strategy.** The CEO (Acting) advised a presentation was made to the province (ELG) July 20, 2023. Positive feedback was received and KRSC was the only Commission to make a formal verbal presentation.
Motion for Approval of Strategic Plan as prepared and presented to the Board July 12, 2023.
Moved by Director Price, Seconded Director McDonald. Motion carried (8-0)

f) **Regional Destination Marketing Organization for Tourism.** - CEO (acting) – **it is recommended the Board appoint the following individuals to the Committee:**
James Keirstead, Kings RSC Staff (ex officio)
Alison Murphy, AX – Arts & Culture
Burke Long, All Seasons – Accommodations/food
Jamie Hare, Poley Mountain, Outdoor Adventures
John McNair, Outdoor Elements, Outdoor Adventures
Sharon Cunningham, Belleisle Watershed Coalition, Community Groups
Vanessa Coggan, Sussex & District Chamber of Commerce, All Sectors
Aubrey Smith, Sussex Vallet All Terrain, Outdoor Adventures (Summer)
Member (TBC), Goshen Snowmobile Club, Outdoor Adventure (Winter)
Director Gaunce asked if it would be considered a conflict if the Goshen Snowmobile Club were to choose her as the representative. Advised no conflict.
It is also recommended the Board approve the following municipal representatives of the RDMO:
Erin Sweet – Butternut Valley – Local Government
TBC – Kings Rural District – Local Government
Jason Thorne – Sussex – Local Government
TBC – Butternut Valley – Local Government
It is further recommended that the Board appoint the following two Directors to serve on the Standing Committee:
Tim Wilson
Charity McDonald
Motion to accept the recommended individuals inclusive of those to be chosen. Moved by

Director Gaunce, seconded by Director Wilson. Motion carried (8-0)

g) **Economic Development Committee** – CEO (Acting) – **it is recommended that the Board appoint the following initial members of the Standing Committee:**
Steve Roberts – Kings RSC Staff (ex officio)
Henry Ofurune – MAS – Newcomer Settlement
Dana Hicks – Butternut Brew/Charlies General Store – Retail/Service
Vanessa Coggan – Chamber of Commerce – Local Economic Development
Sylvia MacVey – Barbours – Food Manufacturing
Peter Price
Charity McDonald
And it is further recommended that the committee be empowered by the Board to recruit representatives from the following economic sectors:
Hospitality/Accommodations
Forestry
Agriculture
Motion to accept the recommended individuals inclusive of those representatives to be chosen. Moved by Vice-Chair Brown, seconded by Director McKnight. Motion Carried (8-0)

h) **Community Development Committee** – CEO (Acting) – It is recommended that the Board appoint the following individuals to the Committee:
Steve Roberts (Kings RSC)
Lori Colemen (Regional Resiliency Committee)
Angela Parlee (Sharing Club)
Pam Kaye (Dial a Ride)
Stacey Geldart (Crosswinds)
Jodi McGibbon (NB Grub Hub)
Chelsea Nightingale (United Way)
Bridget Ryan (MAS)
Martha Chown (Canadian Mental Health Association)
TBC (Sussex Regional Library)
Julie Matthews (Sussex Vale Transition House)
TBC (Salvation Army)
Allannah Pearson (Horizon Health)
Alan Price (Community Representative)
Roxanne McKnight (Community Representative)
It is further recommended the following RSC Board Members be appointed to the Standing Committee:
Tim Wilson
Marc Thorne
Motion to accept the recommended individuals inclusive of those representatives to be chosen. Moved by Director Wilson, seconded by Vice-Chair Brown. Motion carried (8-0)

i) **Finance and Budget Committee.** – CEO (Acting) – **it is recommended that the Board appoint the following individuals to the Finance and Budget Committee**:
Mark Flewwelling (Kings RSC Staff)
Paul Maguire
Charity McDonald

Alan Brown
Motion to accept the recommended individuals. Moved by Director Wilson, seconded by Director Price. Motion carried (8-0)

j) **Solid Waste Committee.** – CEO (Acting) – **It is recommended that the Board appoint the following individuals to the Solid Waste Standing Committee**:
Kaitlin Burpee (Kings RSC Staff)
Anne Marie Snyder
Ben Whalen
It is further recommended that the following RSC Board Members be appointed to the Standing Committee:
Marc Thorne
Gordon Keirstead
Vicky Gaunce
Motion to accept the recommended individuals. Moved by Director Wilson, seconded by Vice-Chair Price. Motion carried (8-0)

k) **Labour Market Partnership Forums.** CEO (Acting) advised, Kings RSC is mandated to create the subject to bring together regional labour market and community stakeholders with mutual interests regarding strategic labour market issues or challenges. RSCs, through this forum are mandated to support the establishment of a regional workforce development and labour force growth strategy. **For Information Only**

l) **Regional Recreational Infrastructure – Cost Sharing Formula.** – CEO (Acting) it is recommended that the Board review the cost sharing proposals out forward and approve a cost-sharing funding model, for submission to the Minister.
Director Wilson put forward the proposal that the 50% tax base/50% population funding formula is tried, tested and true and he would recommend the Board proceed with that formula. Director McKnight stated in his opinion that formula was not fair, as the residents of Sussex utilize the facility at a much higher percentage that the outlying areas. Director McKnight recommended a further dive into the data to determine cardholders in each area of the region. A lengthy discussion ensued. Director Keirstead stated that he didn't believe the Board could reach agreement and that the Minister would impose the 50/50 cost share default approach. **Moved by Director Wilson the Board adopt the 50% Population, 50% Tax Base formula be used to cost share the Sussex Regional Library. Seconded by Director Keirstead. Motion Carried (8-4). Chair Thorne - Sussex, Director Wilson – Sussex, Director Price – Kings Rural District, Director Keirstead – Kings Rural District, Vice Chair Brown – Butternut Valley voted for. Director Gaunce – Butternut Valley, Directors McKnight and McDonald – Valley Waters voted against. (Using weighted voting model).**

Questions from the Public

Stephen Muir asked about capital expenditures, in particular for the Nutrien Centre of which he is a Board member. He stated the Centre is in need of extensive repairs. Would this come forward to a cost sharing agreement. The Chair responded the KRSC oversight responsibility is to review the financials, the budget and capital plan to determine reasonableness, not to say yay or nay to needed capital expenditures.

Meeting adjourned at 8:58, motion by Director Gaunce, seconded by Director Wilson.

Next meeting will be September 27, 2023, Valley Waters Town Hall, Norton NB

Marc Thorne, Chairperson

Mark Flewwelling, ~~Acting Recording~~ Secretary